



### **Community Outreach Advocate – Southwest Region of South Carolina**

The Welvista Medication Assistance Program is a nonprofit, mail-order pharmacy, located in Columbia, SC. We provide prescription medications to eligible, uninsured South Carolinians. We are dedicated to ensuring that no South Carolinian has to forgo lifesaving medications due to an inability to pay for their prescriptions. Our staff works diligently to improve the health and well-being of our patients.

We are seeking a Community Outreach Advocate with the experience to develop, oversee, and coordinate the Community Outreach Advocacy Program (COAP) for Aiken, Allendale, Bamberg, Barnwell, Edgefield, Hampton, and Orangeburg counties. This position will manage and implement services aimed at increasing patient enrollment in our program. They are responsible for training and serving as the Welvista liaison for healthcare facilities, community organizations, and social service organizations, to ensure successful patient enrollment at existing partner sites, as well as locating and developing new partnerships. Excellent communication skills are required to be successful in this role.

The ideal candidate will:

- Have the ability to interact and work effectively with diverse groups of people, including administrators, nonprofit leadership, healthcare organizations, community leadership, public officials, funding agencies and members of the community at large
- Have advanced verbal and written communication skills and the ability to present to small and large groups
- Demonstrate leadership, organizational, and administrative skills to include organizing, prioritizing, and scheduling work. Must be highly motivated and a self-starter.
- Have computer proficiency, including intermediate knowledge of Microsoft Outlook, Excel, and Word
- Experience required – Bachelor's degree and one year of experience in a position of similar capacity; or 5 years of experience in a position of similar capacity

Work will be performed partly in an operational office environment, but also requires extensive travel in the designated region in South Carolina, to include occasional trips to our main office in Columbia. Typical days and hours of work are Monday through Friday, 8:30 am to 5:00 pm. This position may occasionally require work outside of normal working hours, including weekends, for special program events.

Welvista offers a competitive benefit package to include medical, dental, vision, life, AD&D, cancer and 401k. We offer 10 holidays a year and generous PTO.

If you have a passion for service and assisting those in need, this job may be for you.